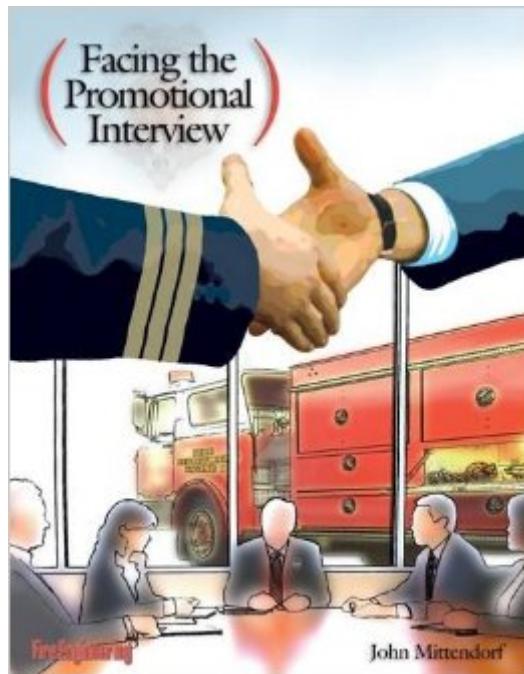


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# Facing The Promotional Interview



## Synopsis

In this all-encompassing new guide, veteran fire chief and best selling author John Mittendorf explains the subtle requirements of the promotional interview process. This book is designed to help fire fighters avoid the common pitfalls of poor interviews by teaching them: • How to develop a balanced study program • Why the first 60 seconds of an interview are critical, and what you can do to make a good impression • How to relate your qualifications to the position sought • What to expect in the opening, body, and closing questions of an interview • Typical opening questions • How to define and prepare an opening response for the positions of engineer, sergeant, lieutenant, captain, and battalion chief Includes audio CD featuring the author detailing proper and improper interview techniques. Key features & benefits: • Includes more than 100 sample questions • Summary checklists in each chapter emphasize key points • Sample dialogue shows appropriate responses • Sample resumes and cover letters illustrate various options • Includes a chapter on entry level firefighter considerations

## Book Information

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## Customer Reviews

This book and the accompanying cd provide the basis for completing a successful fire department promotion oral assessment board. As a career fire officer hopeful, this manual has given me the insight I have been after to give me an edge on the competition. Mr. Mittendorf goes beyond the known interview guidelines into fine points that he as a fire officer looked for when he was on the evaluation side of the table. I highly recommend this manual to any fire officer hopeful.

I have had the opportunity to attend a couple of Chief Mittendorf's classes. In reading his text, it was easy to picture Chief Mittendorf speaking to me! While not all interviews or testing processes are exactly as presented, the information can be adjusted for most other types including entry level. In my case, I did score number 1 on our current fire department's promotional list. The text is large and margins are wide making it easy to get through the information quickly. I also utilized the included audio review of each chapter, putting it on my iPod.(Update)We had no promotions off of the previous list. I scored number 1 on the following promotional test too. And I'm happy to report that received my promotion to lieutenant!

A well written book. I used it to prepare for my latest promotional exam. The book contains a lot of information and good tips for preparing for the interview portion of the exam. Highly recommended.

Author, John Mittendorf supplies a wealth of information to anyone looking down the barrel of a nerve racking promotional interview.

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